



SCUOLA INTERNAZIONALE SUPERIORE DI STUDI AVANZATI

Via Bonomea 265, 34136 Trieste (Italy)

tel.: 04037871 - telefax: 0403787249

To the Director  
SISSA

I, the undersigned \_\_\_\_\_ born on \_\_\_\_\_  
in \_\_\_\_\_ enrolled in the \_\_\_\_\_ year of the Ph.D course in  
\_\_\_\_\_, for the present academic year 2012/2013,  
domiciled in \_\_\_\_\_ (Province) \_\_\_\_\_  
Street name \_\_\_\_\_ No. \_\_\_\_\_  
Codice fiscale No. \_\_\_\_\_

### REQUEST A CONTRIBUTION TOWARDS LIVING EXPENSES

#### AND ENCLOSE

in accordance with the decision of the Administrative Council dated 26.04.2012 and on my own responsibility, one or more documents relating to one of the following situations:

**– rental contract submitted for the first time:**

**Traditional procedure:**

- copy of registered contract valid for the period from ..... to .....
- copy of registered contract and of the registered taking over valid from ..... to.....(if you replace someone else in a registered contract).

**Cedolare secca procedure:**

- copy of the contract and registration form (through SIRIA procedure or 69 form) valid from ..... to .....
- copy of the contract and registration form (through SIRIA procedure or 69 form), plus copy of 69 form for the taking over valid from ..... to.....(if you replace someone else in a registered contract).

**– registered contract already submitted for the previous academic years and still valid**

**(period of contract from ..... to .....):**

**Traditional procedure:**

- nothing to enclose (if you have paid the "Imposta di registro" to Agenzia delle Entrate for the whole period of contract at the moment of registration);
- copy of payment of "Imposta di registro" (F23 form) for next years after the first (if you have paid the "Imposta di registro" only for the first year of contract and not for the whole period).

**Cedolare secca procedure:**

- nothing to enclose (if your landlord chose the cedolare secca procedure at the beginning of the contract).



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– registered contract previously submitted for the previous academic years and expired:

**Traditional procedure:**

- copy of new registered contract valid for the period from..... to ..... that replaces the one previously submitted;
- copy of payment to Agenzia delle Entrate of “Imposta di registro” (F23 form) for the renewal valid for the period from..... to ..... (*if you renew the registered contract previously presented*);
- copy of new registered contract and of the registered taking over valid from ..... to .....(*if you replace someone else in a registered contract*).

**Cedolare secca procedure:**

- copy of new contract and registration form (through SIRIA procedure or 69 form) valid from ..... to ..... that replaces the one previously submitted;
- copy of 69 form for the renewal valid for the period from..... to ..... (*if you renew the registered contract previously submitted with cedolare secca procedure*);
- copy of contract and registration form (through SIRIA procedure or 69 form), plus copy of 69 form for the taking over valid from ..... to .....(*if you replace someone else in a registered contract*).

**DECLARE**

in accordance with and for the effects of art. 23 of DPR 600/1973 and subsequent modifications for Taxation Allowances (art. 13, DPR 917/1986) and in accordance with arts. 46 and 47 of D.P.R. 445/2000 and on my own responsibility that as from the academic year 2010/11 I am eligible for:

- allowances for employee status or equivalent (art. 13 of DPR 917/1986)

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**I furthermore declare that the address of my family is different from mine as following:**

**Town**.....

**Street name**.....**No**.....

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**I promise to inform the Administration in writing as soon as possible of any changes to the above information.**

**In accordance with Italian Law 196/03, I hereby give permission to use my personal data for all matters connected to the contract and for statistical purposes.**

Date, \_\_\_\_\_

Signature \_\_\_\_\_